This article has been designed to show you what your MIPT account is, how to sign in, what features are supported and other details.

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How to Sign in

Go to mipt.ru.

In the top, click the “My account” button as indicated on the image below.

Use your @phystech.edu email to access your Personal Account

Such email account can be obtained in person in room 517, Auditorium Building (Mon-Fri 9:00–17:00) or by submitting the application to helpdesk@mipt.ru with student ID or pass card attached.
Account Partitions

Upon logging in, on the left in the menu you will see a list of partitions with their sections.

This image shows what your account looks like and what the sections are called in English. The English sections are numbered, so you can simply find a specific section and turn to the details below.

1 News
The first partition contains MIPT latest news, events and photo reports.

2 Notifications
The second partition displays short individual notifications specifically for you as a student. Just click the notification to expand it, the details will appear on the right side of the screen. The notifications are also usually sent to your @phystech.edu email address by default.
3 Information
This partition contains all your personal data: passport, contacts, current status, family members etc. In case you have renewed or replaced your documents or notice any error, you can send a request for editing the data.

Click the Edit button to choose the reason for editing:

- To update your documents, choose the left option
- To correct errors, choose the right option

Click the red button at the lower left of the screen to cancel the request, or click the blue button at the lower right to submit the request.
4 Educational Process
Below is a translation of all sections of the "Educational Process" partition.

Curriculum Here you can check your curriculum (all disciplines, exams and practice planned).

Subject choice Here you can choose elective subjects.

Grades Here you can see all your grades from every semester.

Data confirmation is a section that allows final year students to manage the information contained in their theses, dissertations and their annexes.

Academic performance displays documents relating to midterm and final exams.

In the Resit section you will find a list of exams to retake.

Freshman questionnaire is a section for first-year students.

Psychological testing can be done by first and second year students.

Theses and Dissertations Here you can upload your theses and dissertations.

Teaching Quality Survey Here you can take surveys of teaching and learning quality and offer your remarks or requests, if any.

5 Replacement Campus Cards
If your Campus Card has been lost, stolen or destroyed, you must block it by clicking the blue button on the bottom right corner and, when done, apply for a replacement.

You can collect your Campus Card from the Card Office on the first floor of the New Building. The cost of a replacement Campus Card is 100 rubles. When the card is blocked, you can pay either online or yourself at the Cashiers Office (“Kassa”), room 214, Auditorium Building (Mon–Fri 14:00–17:30).

6 Student Accommodation

This partition displays relevant information on your accommodation (current tenancy agreement and its term, room and building numbers, roommates and expired agreements) and contains two sections: the Payment section to pay your
accommodation fees and check your debts; and the Accommodation Form section to fill out in spring/summer to show your preferences for the next year. Please find our instructions on how to fill out the Accommodation Form here.

7 Services
This partition contains useful links and information on how to get licensed software, where to watch MIPT video lectures, how to access MIPT online library, how to book an appointment with your preferred doctor, how to obtain some documents and more.

You can pay your tuition and accommodation fees online by clicking on this link.

Here you can get or recover your employee account required to use IT-services. Employee accounts are available only to MIPT employees.

Here MIPT students and alumni can apply for @phystech.edu email accounts, when employees can get @mipt.ru accounts.

MIPT students and employees can apply for the software that needs to be installed on their own computers. Click the link to check available software and relevant instructions. For MicroSoft software, you would need a Microsoft account matching your @phystech.edu email account. Please
contact tech support by email if any questions or problems persist upon reading the detailed instructions. The tech support: helpdesk@mipt.ru. This section also allows employees to reset their passwords.

Here MIPT students and employees can access IT-services.

If you notice any error in the MIPT contact directory, please contact technical support.

Here you can reset your employee account password or internet passwords.

Below you can find plenty of useful links. Here are their titles in English:

- **Online courses**
- **Video lectures**
- **Online MIPT library**
- **Scientific & technical MIPT library**
- **Book an appointment with a doctor**

Just click the relevant link to get access to online courses and lectures, online libraries, MIPT clinic (you will need your medical insurance number to book an appointment with a doctor), sports calendar for employees and access to any information and documents.
8 Achievements
Here you can manage your portfolio by uploading your achievements (academic, scientific, sporting, etc.). 4-6 year students may get the Enhanced State Academic Stipends, based on their portfolios.

9 Finance
Here you can check your transaction history (e.g. scholarships), get a payslip, request for a unique taxpayer reference and find out how to obtain it in person.

10 Mir Card
In order to receive transactions from the university, you must apply for a Mir card. Your data shall appear by itself. Please choose your bank and where to pick up the card, indicate your phone number and sign the consent to the processing of personal data. Before you send the request, make sure your passport details are correct.

11 Psychological and Counselling Services
You can find the schedule of psychological and counselling services at the bottom of the page. There are several tabs with schedules with many psychologists from Dolgoprudny, Zhukovsky and Zyuzino, so mind the location when booking an appointment.

Headings from left to right: Date, Full name and Working hours. Select your time and click the relevant green button to book an appointment. After that a window
indicating the exact address (building, room) of your psychologist will appear as well as some information to fill out. Then confirm your choice.

In case you need urgent help, all the psychologists are booked solid and you have no time to wait, you can come to room 73, 1st floor, 3rd entrance of the Dormitory 11 on Monday 15:00-18:00 (the address may change, but you may check it in this partition). You can also call this number at any time for urgent help: 8 (903) 271-35-79.

You can also contact psychologists via psy@mipt.ru to describe your situation or ask questions.

For questions regarding accommodation, education, communication with fellow students or teachers, please contact vosp@mipt.ru or call 8 (985) 604-51-21

12 Health Care

Clinic (“Polyclinica”) (2 floor)

Here you can book an appointment with your preferred doctor online. The first subsection will redirect you to the page where you will need to indicate your insurance number (the same link as “To visit a doctor” in the Services section).

The calendar headings from left to right: speciality (therapist, gynecologist, neurologist, surgeon and dentist), doctor’s name, day of the week (Mon–Fri) and available appointments. Sometimes doctors’ working hours depend on whether the week is even (чет.) or odd (неч.).

Next you can look through all news related to MIPT health care, with links bound to short descriptions.

Make an appointment at the Medical Center (1 floor)

In the second section of the Health Care partition, you can find a calendar similar to the one in the Psychological and Counselling Services partition. The headings include: date, day of the week, doctors’ name, speciality and available appointments.
13 Settings
In the final partition, employees can reset their passwords. They can also contact the tech support via helpdesk@mipt.ru.